

# **PHOENIX FIRE DEPARTMENT**

## **VOLUMES 1 – Operations Manual**

### **FACILITY RENTAL**

**MP102.11 11/08 – R**

#### **FACILITY RENTAL - LONG AND SHORT-TERM**

The provision of automatic fire detection and suppression systems enhances life safety and preserves property in the event of a fire. In order to encourage the voluntary installation of these systems in office buildings, hotels and conference centers, it shall be the policy of the Phoenix Fire Department effective with the issuance of this procedure:

To, without exception, rent office space in facilities provided with automatic fire detection and automatic fire suppression systems installed throughout;

To, without exception, rent conference rooms in facilities which are provided with automatic fire detection and suppression systems installed throughout;

To encourage fire service groups and other groups meeting in Phoenix or the Valley to utilize protected facilities, and;

To conduct all seminars and meetings sponsored by the Phoenix Fire Department in protected facilities, except for facilities currently occupied by the Department. This shall apply to meeting spaces and lodging reserved for conference attendees.

The Department shall plan for the conversion of all office space utilized by the Department to fully protected facilities.

#### **LODGING WHILE TRAVELING ON CITY BUSINESS**

To further encourage the provision of fire detection and suppression systems throughout the nation, it shall be the policy of the Phoenix Fire Department that employees traveling on City Business time shall rent hotel or motel rooms that are located in facilities that are provided with automatic fire detection and suppression systems throughout. When protected lodging is not available within a reasonable distance from the traveler's destination or if protected lodging costs are in excess of 25% more than the cost of unprotected lodging, either protected or unprotected lodging facilities may be used with the approval of the Division Head.