

Fitness Equipment INVENTORY AND MAINTENANCE	PHOENIX FIRE DEPARTMENT HEALTH & FITNESS M. P. 1-A08.01 03/2012-R Page 1 of 1
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PURPOSE

This procedure establishes the guidelines for the inventory and maintenance of Fire Department fitness equipment.

INSPECTIONS

Inspections are designed to identify sources of possible injury and prevent injuries associated with the use of Fire Department issued fitness equipment. It is because of this benefit that visual and hands-on inspection of all fitness equipment will be conducted before and immediately after each use. This inspection is informal and completed by station personnel.

MAINTENANCE

The proper maintenance of fitness equipment will insure safe and proper operation keeping risk of injury to a minimum and maximizing functional life of equipment.

Preventive maintenance is conducted on a quarterly basis. The specific schedule for performing the preventive maintenance is left to the discretion of the trained Equipment Technicians.

INVENTORY

Equipment inventories for each location containing fitness equipment will take place annually. The Equipment Officer reviews inventories provided by Equipment Technicians and updates the inventory spreadsheet. The hard copy files are purged of the previous year's inventory and replaced with the current inventory.