



City of Phoenix

FIRE DEPARTMENT
FIRE PREVENTION

R-3/R-4 Occupancy Battery Energy Storage Systems OTC Permit Application

Battery Energy Storage Systems (F227)

Permit Fee \$300

Over the Counter (OTC) permits shall be obtained for the construction of battery energy storage systems with a capacity of more than 3 kWh to 27 kWh.

The construction of a battery energy storage systems exceeding 27 kWh require plans to be submitted in order to obtain a construction permit.

An inspection will be conducted and a green tag will only be issued once code compliance is verified.

Operational Permit Applicant information			
Facility/Business Name			
Facility/Business Address			
Facility/Business Responsible Party Name	<i>Person or Business name who permit is to be issued to. Permits are not transferable.</i>		
Inspection and/or Onsite Contact Person	Name	Phone	Email
	Name	Phone	Email
Secondary Contact if Applicable	Name	Phone	Email

Application Submission Options:

- Email to pfd.applications@phoenix.gov (Do not email Credit Card information as Fire Prevention staff will make contact for payment after application review)
- Submitted in person weekdays 8 AM to 4 PM at the address below
- Postal Mail to the address below (You may include the [Credit Card Authorization form](#))
 - Fire Prevention
150 S. 12th Street
Phoenix, Arizona 85034
- Faxed to 602-495-7429 (You may include the [Credit Card Authorization form](#))

For questions, please contact Fire Prevention at 602-262-6771 or pfd.prevention@phoenix.gov